



East, Central and Southern Africa - Health Community

Vacancy Advertisement

Director General

1.0 Background

The East, Central and Southern African Health Community (ECSA-HC) invites applications for the post of Director of Programmes from suitably qualified persons who are nationals of member states. The member states are Kenya, Lesotho, Malawi, Mauritius, Eswatini, Tanzania, Uganda, Zambia and Zimbabwe. The position is tenable at the ECSA Health Community Secretariat based in Arusha, Tanzania

2.0 The Organization

The East, Central and Southern African Health Community (ECSA-HC) is a regional organisation set up in 1974 to promote the highest possible standards of health among member countries. It is mandated to foster cooperation that will lead to the strengthening of health care programmes among member states in the region. The Secretariat has three directorates; Directorate of Operations and Institutional Development, Directorate of Finance and Directorate of Programs. Further the Secretariat implements its activities through specific programmes in Non-Communicable Diseases, Food Security and Nutrition; Family Health and Infectious Diseases; Health Systems and Capacity Development; and Knowledge Management, Monitoring and Evaluation.

3.0 Broad Purpose of the Job

The Director General will be the Chief Executive Officer of the organization and will report to the Conference of Health Ministers through the Chairperson of Advisory Committee.

He/she will have overall responsibility over the day to day running of the organization. He/she will have overall responsibility over the review/development, supervision of the implementation of the Strategic and Business Plans and will act as the focal person for contact with member states and cooperating partners.

4.0 Job Responsibilities and Tasks

- i. Provide overall leadership of the organization including setting a Strategic Direction and supervising implementation of the Strategic and Business Plans.
- ii. Lead the process of developing annual and biennial budgets which are approved by the Conference of Health Ministers.
- iii. Lead the development, implementation and coordination of the annual work-plans and ensure efficient and effective implementation of planned activities.
- iv. Manage the human, financial and other resources of the organization ensuring that expenditure is within budget and that resources are utilized efficiently.
- v. Manage the physical assets of the organization to ensure efficiency and cost-effectiveness.
- vi. Mobilize resources for ECSA-HC from member states and cooperating partners.
- vii. Ensure that ECSA-HC provides the best services and programmes to member states and cooperating partners.
- viii. Ensure that ECSA-HC remains relevant and gains competitive advantage over its competitors.
- ix. Recommend to the Conference of Health Ministers and the Advisory Committee priority health issues that need to be addressed to improve the health of the people of the region.

5.0 Reporting:

The Director General will report to the Chairperson of the Advisory Committee.

6.0 Education, professional qualifications and relevant working experience

- i. A Medical Degree
- ii. Masters in Medicine, Public Health, Business Administration (MBA) or equivalent post graduate qualifications.
- iii. Minimum of 10 years' experience of managing health programmes at national and regional levels.
- iv. Experience in strategic planning, business planning and management.
- v. Experience in resource mobilization, including proposal writing
- vi. Experience and a very good understanding of politics, international relations, globalization and diplomacy are distinct advantages.

7.0 Required Knowledge, Skills and Abilities:

- i. Excellent leader with the ability to mentor and inspire confidence.
- ii. Lateral thinker and excellent visionary
- iii. Excellent advocacy and networking skills.
- iv. Excellent written and spoken English skills
- v. Competent trainer in leadership, management and diplomacy
- vi. Excellent negotiator and diplomat

- vii. Ability to work in a team, to work under pressure and to meet strict deadlines
- viii. Excellent knowledge of good corporate governance, leadership and management systems and processes
- ix. Extensive knowledge of the global health challenges and priorities and of the relevant global, continental and regional commitments
- x. Proven ability to work with government officials, international partners, and other stakeholders in the design and implementation of health programs;
- xi. Excellent team management, interpersonal, communication, and negotiation skills
- xii. Advanced cross-cultural sensitivity, including experience working and communicating with professional and support staff in a multicultural, multi-linguistic environment; ability to promote an atmosphere of trust and mutual respect
- xiii. Strong skills and a track record in strategic visionary focus, and leadership; and effective skills for interaction with senior-level policy-makers
- xiv. Ability to guide Implementation of activities and ensure that the programmes are technically sound, evidence-based and responsive to the needs of the regions and countries, its people and donors.
- xv. Demonstrated exceptional written and oral communication skills in English;
- xvi. Familiarity with the political, social, economic and cultural context of working in the sub-Saharan region.

8.0 Age

Applicants must be between 40 - 55 years of age.

9.0 Remuneration Package:

This position offers an attractive remuneration package including a competitive net salary, medical and other benefits as applicable.

10.0 Contract Appointment:

This is a five-year performance-based contract renewable once upon mutual agreement between the employee and the employer.

11.0 Method of Application:

Nationals of members States who wish to apply for the Post should do so by submitting the following:

- i. Brief Application Letter stating why the candidate feels suitable for the post;
- ii. Detailed Curriculum Vitae.
- iii. Copies of Educational and Professional Certificates.
- iv. Names of three (3) referees with their addresses including Telephone, Fax and E-mail.
- v. Completed Application form for ECSA-HC posts (available under vacancies/opportunities jobs on www.ecsahc.org)
- vi. Certified Copies of Educational and Professional Certificates.
- vii. Letter supporting the application written by the Permanent/Principal Secretary of the Ministry of Health of the member state.

Applications that have not met all of the above set criteria will not be accepted. Only candidates who have met all the requirements of the post and have been selected for an interview will be contacted.

12.0 Deadline for Applications:

Applications should reach the address below by **09th August 2024**

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The East, Central and Southern Africa- Health Community is an equal opportunity employer. Female candidates are encouraged to apply.